

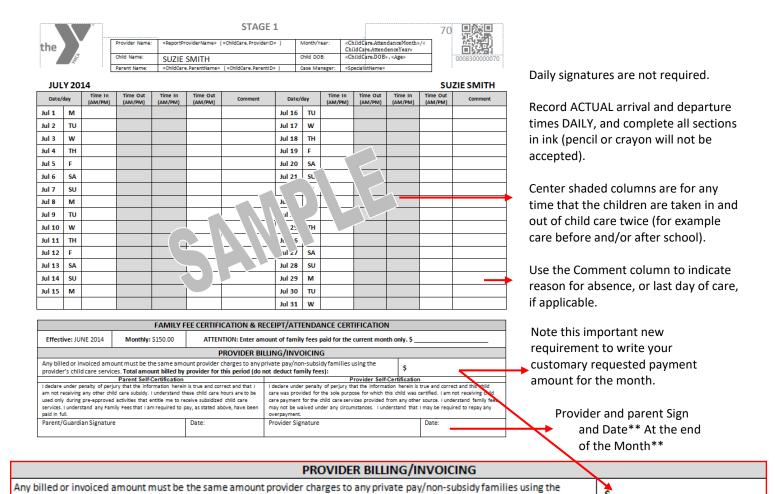
YMCA CHILDCARE RESOURCE SERVICE

Parent and Providers;

The County of San Diego requires ACTUAL arrival and departure times DAILY, full legal signatures and date at the bottom of the attendance sheet. Any attendance sheet with missing/incomplete signatures, dates, or in/out times will be placed on hold until clarification of service is submitted and the provider payment will be delayed. It is the parents responsibility to review the attendance sheet for accuracy. If an error occurs, cross it out, initial and attach a statement with the correct information, Wite-Out is not accepted. Completed attendance sheets may be submitted for payment after the last day of care is provided for the entire month.

- *Reimbursement will be based on Regional Market Rates or the providers expected rate, whichever is less. It is the parents responsibility to pay any remaining balance.
- **Note that payments will be processed beginning on the 1st of the month for providers whose center name or last name begin with letters A-L, and centers or providers with the last names beginning with M-Z, will begin being processed on the 10th of each month, or the Monday following if the 1st or 10th lands on a weekend.

If you are having difficulty printing attendance sheets, call Matthew Leo (619)521-3055 ext 2478



AS Sample Revised by: Alma V. 12_15_14

provider's child care services. Total amount billed by provider for this period (do not deduct family fees):